

VE-0490

# EXPENSE CLAIM FORM - President, VP, Board

DATE March 9, 2015

VENDOR/STAFF# (as applicable) 100996 NAME (Claimant/Payee) Janice Price Position President  
FIRST MIDDLE LAST

Permanent Mailing Address: \_\_\_\_\_

Itinerary and Purpose of Travel/Expense: \_\_\_\_\_

Rept no.	Date	Expense Type	GL Acct	Fund	Cost Centre	Activity Type	Activity Code	Sub-activity Code	Activity Locn	Description	NET Amount	GST Amount	Total Amount
1	03/05/2015	Other1	3120	2100	890900	800				Cluture Days National Congress	\$ 175.00	\$ 8.75	\$ 183.75
2			#N/A	2100									
3			#N/A	2100									
4			#N/A	2100									
5			#N/A	2100									\$ -
6			#N/A	2100									\$ -
7			#N/A	2100									\$ -
8			#N/A	2100									\$ -
9			#N/A	2100									\$ -
10			#N/A	2100									\$ -
11			#N/A	2100									\$ -
12			#N/A	2100									\$ -
13			#N/A	2100									\$ -
14			#N/A	2100									\$ -
15			#N/A	2100									\$ -
16			#N/A	2100									\$ -
17			#N/A	2100									\$ -
18			#N/A	2100									\$ -
19			#N/A	2100									\$ -
20			#N/A	2100									\$ -
<b>Total Expenses : A</b>													<b>183.75</b>

GL Code Summary										
GL	Expense Type	Cost Centre	Fund	Activity Type	Activity Code	Sub-activity Code	Activity Location	NET Amount	GST	Total Amount
3101	Travel-General (Pres,VP)	890900	2100	800				-	-	-
3102	Travel-General (BOG)	890900	2100	800				-	-	-
3105	Travel-Accommodation	890900	2100	800				-	-	-
3106	Travel-Meals	890900	2100	800				-	-	-
3107	Travel-Incidentals	890900	2100	800				-	-	-
3610	Hosting	890900	2100	800				-	-	-
3611	Hosting (Alcohol)	890900	2100	800				-	-	-
6132	Travel Advance	890900	2100	800				-	-	-
	Other1	890900	2100	800				175.00	8.75	183.75
	Other2	890900	2100	800				-	-	-
	Other3	890900	2100	800				-	-	-
<b>Total</b>										<b>183.75</b>

Travel Advance	B	
Balance Due to Claimant	A-B	\$ 183.75

If Travel Advance exceeds expenses and the Centre is to be reimbursed, please attach top copy of cheque or

ENTERED - MAR 11 2015

3.9.15

12-15

Return to Requestor (RTR)	V	Mail to Claimant
Requestor Name (if RTR)		
Requestor Dept (if RTR)		
Prepared by (if not claimant)		

**Lorette, Tammy**

---

**From:** Price, Janice  
**Sent:** Thursday, March 05, 2015 8:18 PM  
**To:** Lorette, Tammy  
**Subject:** Fwd: Receipt - 2015 Culture Days National Congress

Sent from my iPad

Begin forwarded message:

**From:** "Culture Days " <[info@culturedays.ca](mailto:info@culturedays.ca)>  
**Date:** March 5, 2015 at 4:22:15 PM EST

**Subject: Receipt - 2015 Culture Days National Congress**

**INTERNET CREDIT CARD RECEIPT**

Event Registration: 2015 Culture Days National Congress

Order Date: 3/5/2015  
Order Number: 1166919-E1315428  
Bank Auth Code: 064976  
Order Total: \$183.75  
Name on Card: Janice Price  
Email Address: [REDACTED]

**MERCHANT INFORMATION**

Your credit card statement will show this transaction as "Stratford Festival"

Merchant Name: Stratford Festival  
Address: P.O. Box 520  
Stratford, ON N5A 6V2  
Phone: 519-271-0055  
Email: [REDACTED]

If you have any questions, please contact Culture Days at [info@culturedays.ca](mailto:info@culturedays.ca)